

FORM TO REQUEST A COURSE REGISTRATION WITH A SCHEDULING CONFLICT

INSTRUCTIONS TO FOLLOW BEFORE SUBMITTING YOUR APPLICATION

- 1) Please make sure you meet the eligibility criteria and requirements before completing your request.
Requests that do not meet the requirements will be refused.

- 2) You must also obtain the approval of at least one of the two professors in writing. They must confirm that their course (as well as their other components, if applicable) will be recorded, therefore offered in asynchronous mode. You will need to attach their confirmation email to your request.

- 3) Once you have met the requirements of points 1 and 2, please submit this form by email to bacinfo@engineering.uOttawa.ca and attach the professor(s) email confirmation.

A. PERSONAL INFORMATION	
Full Name :	Student Number :
Program of Study :	Your Year of Study :
	CGPA :

B. TERM <i>(Please indicate the year next to the selected term. E.g. Fall2021)</i>		
Fall: _____	Winter: _____	Spring/Summer : _____

C. COURSE INFORMATION				
Course Code #1	Section	Start Time	End Time	Professor
LAB <i>(if applicable)</i>				
TUT <i>(if applicable)</i>				
DGD <i>(if applicable)</i>				
Course Code #2	Section	Start Time	End Time	Professor
LAB <i>(if applicable)</i>				
TUT <i>(if applicable)</i>				
DGD <i>(if applicable)</i>				
Specific Scheduling Conflict (E.g. between 11 :00 a.m. and 11:20 a.m.)				

