UNDERGRADUATE STUDIES OFFICE

FORM TO REQUEST FOR A PREREQUISITE WAIVER

The request must be submitted to bacinfo@engineering.uOttawa.ca

(Consult the procedure on our web site https://engineering.uottawa.ca/undergraduate-studies-office)

1. PERSONAL INFORMATION
Full Name: ___________________________ Student NO: __________________
Program of studies: ___________________________ Year of study: ______
This Request applies to the following Term: FALL _____ WINTER _____ SPRING/SUMMER _____ YEAR: ___

2. COURSE INFORMATION (One requested course by form)
Requested course code: ___________ Section: ___ (LAB): ___ (DGD): ___ Professor: _____________________ Missing
Prerequisite(s): ____________________________

3. SUPPORTING DOCUMENT PROVIDED BY THE STUDENT
□ Unofficial Transcripts

4. PLEASE DESCRIBE THE REASONS JUSTIFYING YOUR REQUEST
□ Acquired relevant professional experiences, please specify:

____________________________________________________________________________________________________
____________________________________________________________________________________________________

□ Failed the missing prerequisite

□ Other reasons

____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

5. TERMS AND CONDITIONS

Notice of Collection of Personal Information: In accordance with the Freedom of Information and Protection of Privacy Act of Ontario and with University Policy 90, your personal information is collected under the authority of the University of Ottawa Act, 1965. By submitting a prerequisite waiver request, you understand, acknowledge and agree to the following: I understand that approval of the request for a prerequisite waiver does not exempt me from the prerequisite, nor does it guarantee me a space in the course. Furthermore, I understand that if the course is full, I cannot be placed on the wait list since the enrolment system does not recognize the prerequisite waiver. It will be my responsibility to monitor space availability and contact my faculty to submit an enrolment request if space becomes available. I understand that if I am permitted to enroll in this course, I may be required to do additional reading and/or independent study and I will not be able to justify a poor academic result based on not having completed the prerequisite(s).

SIGNATURE: ___________________________ DATE: __________________

FACULTY USE ONLY: CGPA: ______ FIN/FSP: _____